

# Save The Date

Date: June 9, 2018

Time: 9am to 2pm

What: Church Treasurer Workshop 2018

Where: Presbytery of San Francisco Office, 545 Ashbury Avenue, El Cerrito CA

Program:

- Introduction
- Mission, Purpose and Budgeting
- Accounting and Financial Reporting
- Charitable Contributions
- Other Revenue Sources
- Compensation and Benefits
- Managing Liquidity and Financial Position
- Maintaining Sound Internal Controls
- Audits and Other Financial Accountability Activities
- Tax Law Compliance, Insurance and Bonding
- Cash Disbursement Policy and Procedures
- Endowment or Restricted Funds Form
- Fully Accountable Expense Reimbursement Plan
- Housing Allowance Approval
- Categories of Mission Giving in the Presbyterian Church (USA)
- Rules Governing Directed Mission Support

This program involves a lot of material and preparation. In order to provide this program there must be at least 10 registered participants by May 31<sup>st</sup>.

You can register at <https://sfpsy.cloudbkg.com/church-treasurer-workshop-registration-june-9th/> .