

**Presbytery of San Francisco
2019 Proposed Budget**

	2017 Budget Approved	2018 Projected Results	2018 Budget Approved	2019 Budget Proposed
Ordinary Income/Expense				
Income				
4000 - PRESBYTERY BUDGETED INCOME				
400 - MISSION BUDGETED GIVING				
4001 - Presbytery Mission Receipts	150,000.00	148,323.50	130,000.00	140,000.00
4003 - GA Mission Receipts	20,000.00	30,978.36	28,000.00	31,000.00
4004 - [Mission Receipts Paid to GA]	-20,000.00	(30,978.36)	-28,000.00	(31,000.00)
4006 - Synod Mission Receipts	6,000.00	4,720.14	5,200.00	5,000.00
4007 - [Mission Receipts Paid Synod]	-6,000.00	(6,000.00)	-6,000.00	(10,000.00)
Total 400 - MISSION BUDGETED GIVING	150,000.00	147,043.64	129,200.00	135,000.00
402 - PER CAPITA BUDGETED INCOME				
4021 - Presbytery [23.28] Income	305,689.68	297,954.04	297,960.00	282,083.76
4023 - GA [8.95] Income	98,482.50	98,825.30	98,851.00	108,447.15
4024 - GA Per Capita Paid	-104,557.50	(98,851.00)	-98,851.00	(108,447.15)
4025 - Synod [5.22] Income	68,543.82	66,755.00	66,753.00	63,250.74
4026 - Synod Per Capita Paid	-72,772.02	(66,753.00)	-66,753.00	(63,250.74)
4028 - Allowance for Unpaid PC	-65,000.00	(50,000.00)	-65,000.00	(50,000.00)
4029 - Prior Year Per Capita				
Total 402 - PER CAPITA BUDGETED INCOME	230,386.48	247,930.34	232,960.00	232,083.76
403 - GRANT INCOME				
4031 - Anne Penke Fund Grant	5,800.00			
4035 - Synod Partnership Grant	49,736.00	46,620.04	49,736.00	44,000.00
Total 403 - GRANT INCOME	55,536.00	46,620.04	49,736.00	44,000.00
405 - INTEREST INCOME				
4051 - UB Checking #9115		154.56	180.00	154.56
4052 - Synod Acct #1272		996.14	1,000.00	996.14
4055 - Synod MM #3525		3,068.84	1,700.00	3,068.84
4059 - Continuing Ministry Funds	6,000.00			
4060 - Synod Op Rsrve #4250 Interest	2,000.00			
Total 405 - INTEREST INCOME	8,000.00	7,228.92	2,880.00	4,219.54
409 - OTHER INCOME				
4091 - Continuing Dismissed Min Pmts	221,312.20			
4093 - Draws from Investment Funds #1 Operatic	268,113.82	440,000.00	440,000.00	225,000.00
4093 - Draws from Investment Funds #1 Churches				62,626.00
4093 - Draws from Investment Funds #1 Other Mission				72,926.00
4093 - Draws from Investment Funds #3				12,800.00
4093 - Draws from Investment Funds TBD				65,000.00
4093 - Draws from Investment Funds TBD				9,000.00
4093 - Draws from Investment Funds #2-4				9,000.00
4095 - Special Projects Income	3,000.00	555.99	3,000.00	3,000.00
4097 - Special Projects Expense	-3,000.00	(875.25)	-3,000.00	(3,000.00)
Total 409 - OTHER INCOME	489,426.02	439,680.74	440,000.00	456,352.00
Total 4000 - PRESBYTERY BUDGETED INCOME	933,348.50	888,503.68	854,776.00	871,655.30
500 - PRESBYTERY BUDGETED EXPENSE				
510 - EXECUTIVE STAFF				
5100 - Office of Executive Presbyter				
51001 - Presbyter Salary/Housing	-104,944.35	(104,944.00)	-104,944.00	(104,944.00)
51002 - Presbyter Insur/Benefits	-39,209.97	(39,782.49)	-39,258.00	(38,829.28)
51004 - Presbyter Travel/Meal	-6,500.00	(2,291.08)	-2,000.00	(2,000.00)
51005 - Presbyter Study Leave	-1,000.00	(2,399.90)	-1,000.00	(1,000.00)
51006 - Accrued PTO	-2,098.89	(6,376.32)	-8,000.00	-
Total 5100 - Office of Executive Presbyter	-153,753.21	-155,793.79	-155,202.00	-146,773.28
Total 510 - EXECUTIVE STAFF	-153,753.21	-155,793.79	-155,202.00	-146,773.28
512 - ADMINISTRATIVE STAFF				
5110 - Office of Stated Clerk				
51101 - Stated Clerk-Salary/Housing	-92,246.51	(35,880.39)	-92,247.00	(48,000.00)
51102 - Payroll Taxes		-		(3,672.00)
51103 - Stated Clerk Travel/Meal/Exp	-5,000.00	(4,973.74)	-3,864.00	-
51104 - Stated Clerk Health Ins/Pension	-34,838.42	-	-34,838.00	(7,920.00)
51105 - Stated Clerk Study Leave	-1,000.00	-	-1,000.00	-
51107 - Accrued PTO Net	-1,844.93	-	-	-
Total 5110 - Office of Stated Clerk	-134,929.86	-40,854.13	-131,949.00	-59,592.00
Mentorship and PJC Stated Clerk 2019				-10,500.00
5120 - Office Manager				
51201 - Offc Mgr Salary	-51,507.95	(63,810.01)	-34,600.00	(56,500.00)

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51202 · Offc Mgr Payroll Taxes	-3,940.36	(4,881.39)	-2,647.00	(4,322.25)
51203 · Offc Mgr Insurance/Benefits	-13,280.04	(11,542.35)	-5,692.00	(9,322.50)
51204 · PTO Accrued	-6,335.48	-	-	-
5129 · Insurance Deductible	-1,030.16	-	-	-
Total 5120 · Office Manager	-76,093.99	-80,233.75	-42,939.00	-70,144.75
5121 · Business Manager				
51211 · Salary	-43,200.00	(18,060.12)	-36,000.00	(20,000.00)
51212 · Payroll Taxes	-3,304.80	(1,381.60)	-2,754.00	(1,530.00)
51213 · Pension/Insurance	-	-	-	-
Total 5121 · Business Manager	-46,504.80	-19,441.72	-38,754.00	-21,530.00
5122 · Custodian				
51221 · Salary	-6,000.00	-	-	-
51222 · Payroll Taxes	-459.00	-	-	-
Total 5122 · Custodian	-6,459.00			
5123 · FPOC Staff				
51231 · FPOC Staff Salary	-43,200.00	(61,520.24)	-42,750.00	(58,000.00)
51232 · Payroll Taxes	-3,304.80	(7,270.06)	-3,345.00	(4,437.00)
51233 · Benefits	-	-	-	(9,570.00)
Total 5123 · FPOC Staff	-46,504.80	-68,790.30	-46,095.00	-72,007.00
5124 · COM Staff				
51241 · COM Staff Salary	-	(65,901.91)	-49,040.00	(58,000.00)
51241 · COM Staff SECA	-	-	-	(4,437.00)
51243 · Benefits	-	(3,415.00)	-3,752.00	(9,570.00)
Total 5124 · COM Staff	0.00	-69,316.91	-52,792.00	-72,007.00
5125 · Admin Assistance				
51251 · Admin Asst Salary	-13,400.00	-	-	(14,040.00)
51252 · Admin Asst Payroll Tax	-1,025.10	-	-	-1074.06
Total 5125 · Admin Assistance	-14,425.10			-15,114.06
5139 · Staff Worker Comp Insurance	-940.74	(2,125.34)	-3,290.00	(3,290.00)
Total 512 · ADMINISTRATIVE STAFF	-479,611.50	-436,555.94	-471,021.00	-470,958.09
514 · ADMINISTRATIVE EXPENSES				
5140 · Bank Fees	-	(179.98)	-200.00	(180.00)
5142 · Contracted Accounting Service	-48,000.00	(48,109.92)	-48,000.00	(48,000.00)
5144 · Audit Fees	-18,900.00	(10,000.00)	-13,000.00	(10,000.00)
5145 · Computer Expenses	-	(2,592.45)	-7,000.00	(5,000.00)
5146 · IT Contract Services	-8,320.00	(809.84)	-1,500.00	(1,500.00)
5148 · Copier Lease Payment	-	(7,178.22)	-7,145.00	(7,200.00)
5149 · Copy Machine Maint	-	(1,073.71)	-344.00	(1,200.00)
5152 · Internet Connection	-	(1,652.80)	-2,177.00	(1,700.00)
5153 · Property/Liability Insurance	-8,600.00	(889.73)	-514.00	(1,000.00)
5154 · Janitorial Service	-	-	-	-
5155 · Janitorial Supplies	-	-	-	-
5159 · Office Supplies	-3,960.00	(1,963.86)	-2,800.00	(2,500.00)
5160 · Payroll Process Fees	-	(3,969.25)	-3,800.00	(3,500.00)
5161 · Volunteer Insurance	-	(208.32)	-500.00	(500.00)
5163 · Postage Machine Lease	-	(1,062.38)	-1,000.00	-
5164 · Postage/Shipping Cost	-52,890.00	(1,199.08)	-1,200.00	(1,800.00)
5166 · Rent Expense	-	-	-	-
5170 · Conference Calls/TurboBridge	-	(58.60)	-1,700.00	(300.00)
5172 · Telephone Service	-	(2,586.62)	-4,800.00	(2,800.00)
51751741 · Electricity	-	-	-700.00	(700.00)
51743 · Gas	-	-	-400.00	(400.00)
Total 5174 · Utilities	0.00	-	-1,100.00	-1,100.00
5175 · Staff Mileage Expense	-	(277.04)	-1,500.00	(2,750.00)
5176 · Web Hosting Fee	-	-	-	(200.00)
514 · ADMINISTRATIVE EXPENSES - Other	-23,900.00	-	-	-
Total 514 · ADMINISTRATIVE EXPENSES	-164,570.00	-83,811.79	-98,280.00	-91,230.00
520 · MVL SUPPORT BUDGET				
5210 · Leadership Development	-	(3,960.00)	-10,000.00	(10,000.00)
5214 · Other Special Committees	-2,500.00	-	-500.00	-
5299 · Kaleidescope Institute Conferen	-1,000.00	-	-	-
550 · WORKING GROUPS				
5504 · Personnel	-	-	-	(250.00)
5508 · Presbytery Meetings	-	-	-	(1,000.00)

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5202 · Presbytery Meeting Expense		(5,288.61)	-2,900.00	(5,300.00)
52021 · Presbytery Meeting Travel		-		-
5204 · Presbytery Meeting Translation		(4,800.00)	-6,000.00	(6,000.00)
5206 · Partnership Working Group Expense		-	-500.00	(500.00)
Total 550 · WORKING GROUPS	0.00	-10,088.61	-9,400.00	-13,050.00
Total 520 · MVL SUPPORT BUDGET	-3,500.00	-14,048.61	-19,900.00	-23,050.00
530 · CONGRE / MISSION SUPPORT BUDGET				
5302 · Mission Hispana NCD	-3,000.00	(3,000.00)	-3,000.00	(3,000.00)
5304 · Brazilian NCD ***	-67,000.00	(57,535.25)	-33,500.00	(67,000.00)
5305 · Mission Insight License	-3,626.00	(3,021.62)	-3,626.00	(3,626.00)
5306 · Prmera Iglesia Hispanica	-72,000.00	-		-
5310 · 1st PC Portuguese	-20,000.00	(20,000.00)	-20,000.00	(20,000.00)
5312 · Mission Bay Community Church***	-6,000.00	(47,800.04)	-7,800.00	(37,000.00)
5314 · LUEC Rent Support Grant ***	-70,000.00	(60,286.10)	-35,000.00	(67,000.00)
5316 · High Street AC Expense		-		-
Total 530 · CONGRE / MISSION SUPPORT BUDGET	-241,626.00	-191,643.00	-102,926.00	-197,626.00
540 · FPOC				
5406 · FPOC Postage		-	-200.00	(200.00)
5407 · FPOC Mileage Expense		-	-600.00	-
5409 · FPOC Misc Expenses		-	-600.00	(1,000.00)
Total 540 · FPOC	0.00	0.00	-1,400.00	-1,200.00
560 · PARTNERSHIPS SUPPORT TO GA/SYN				
5604 · Youth Initiative City Wide [Triennium]	-7,500.00	(2,499.98)	-7,500.00	
5604 · Youth Triennium				(12,000.00)
5606 · A Penke Grant to East Bay	-5,800.00			
Total 560 · PARTNERSHIPS SUPPORT TO GA/SYN	-13,300.00	-2,499.98	-7,500.00	-12,000.00
600 · ECCLESSIASTICAL EXPENSE				
6000 · OFFICER EXPENSES				
60003 · Officers Supply Expense		-		-
60004 · Officers Expense GA	-5,000.00	(720.00)	-5,000.00	(5,000.00)
Total 6000 · OFFICER EXPENSES	-5,000.00	-720.00	-5,000.00	-5,000.00
6100 · COM				
61003 · Resources/Supplies		-		-
61004 · Postage		-	-200.00	-
61005 · Retirees Gathering		-		(750.00)
61006 · COM Meeting Expense		-	-2,000.00	(2,000.00)
61007 · COM Meal Expense		(742.56)	-500.00	(800.00)
61010 · Presbytery Associates	-7,500.00	-		(1,250.00)
61011 · Ministers Retreat	-6,000.00	-	-3,000.00	(3,000.00)
61012 · Conflict Resolution Training		-		(5,600.00)
61013 · CLP Training	-1,300.00	-		(2,500.00)
61014 · Protect My Ministry Background		(405.10)	-300.00	(500.00)
61016 · Nurturing Pastors	-3,500.00	-	-40,000.00	(40,000.00)
Total 6100 · COM	-18,300.00	-1,147.66	-46,000.00	-56,400.00
6200 · CPM				
62001 · Psychological Evaluations		-		-
62002 · Candidate Travel		-	-500.00	(500.00)
62003 · Postage		-		-
62004 · Meeting Expense		(138.87)	-400.00	(200.00)
62006 · Resources & Supplies		-	-3,100.00	(1,000.00)
6200 · CPM - Other	-4,000.00	-		-
Total 6200 · CPM	0.00	-138.87	-4,000.00	-1,700.00
6500 · JUDICIAL EXPENSES				
65001 · Permanent Judicial Commission		-	-4,800.00	-
65002 · Legal Retainer Expense		(6,399.98)	-4,800.00	-4,800.00
Total 6500 · JUDICIAL EXPENSES	0.00	-6,399.98	-9,600.00	-4,800.00
Total 600 · ECCLESSIASTICAL EXPENSE	-23,300.00	-8,406.51	-64,600.00	-67,900.00
Total 500 · PRESBYTERY BUDGETED EXPENSE	-925,907.50	-736,965.82	-765,627.00	-863,964.09
Trial Net Surplus/Deficit	7,441.00	151,537.86	89,149.00	7,691.21

As Revised On Oct. 15, 2018					
Proposed Budget		Calibration Guideline			
Income		Income			
Per Capita	232,000	Per Capita	230,000		
Draw from Fund 1 Int. (est.)	225,000	Draw from Fund 1 int.	225,000		
TBD amount to raise	65,000	TBD amount to raise	65,000		
Admin draw buckets TBD	9,000	Admin draw buckets	9,000		
Synod Mission Grant Actual	44,000	Synod Mission Grant	53,000		
Synod Mission Underage	9,000				
Subtotal Income	584,000		582,000		
Expenses		Expenses			
Operations	60,000	Operations	70,000		
Staff All In		Staff All in			
Exec & Stated Clerk	206,365	Exec & Stated Clerk	290,000		
Admin and Engagement	250,803	Admin and Engagement	153,000		
Contract Staff	49,500	Contract Staff	56,000		
Payroll,WC, payroll tax	7,290	Payroll,WC, payroll tax	13,000		
Stated Clerk Mentor 2019	10,500		0		
All Staff costs above	524,458		512,000	-12,458	
Sbt. Staff & Ops Expenses	584,458		582,000	-2,458	
Cap Team: Deficit total	-2,458		0		