

First Presbyterian Church of Berkeley
Network Choir Director (Temporary Contractor)
2 hours/week¹

POSITION TITLE: Network Choir Director (Temporary)

DATE: January 2019

JOB SUMMARY: Direct high school Network Choir.

MAJOR RESPONSIBILITIES/ACTIVITIES:

Choir Direction – Network Choir (High School) (100%)

- Plan and direct weekly choir rehearsals².
- Direct choir in performances during worship and at other events.
- Supervise and collaborate with accompanist and choir volunteers.
- Inform Director for Choirs of student/parent suggestions, issues, or concerns.
- Provide vocal coaching for choir members and/or sectional rehearsals as needed.

REPORTS TO: Director for Choirs

SCHEDULE:

Rehearsals:

- Network Choir directing from 11:30 am–12:45 pm (present in rehearsal room approximately 11:15 am–1:00 pm).

Worship Leadership:

- On average one Sunday service/month February through June (at 9:00 am or 11:30 am).
- Actual start time will be determined based on in which service the choir is singing. For 9:00 am services, 8:00 am call time until service ends at 10:15 am; then regular rehearsal at 11:30 am; for 11:30 am services, 10:00 am call time until service ends at 1:00 pm.
- Responsibilities include directing prepared offertory, supporting choir-led congregational singing, sitting with Network Choir through the remainder of the service.

MINIMUM REQUIREMENTS

- A growing and deepening faith in Jesus Christ
- MM in Choral Conducting or BM with vocal emphasis and two years choral conducting experience
- Knowledge of choral literature appropriate youth choirs
- Excellent organizational and communication skills
- Experience in church music leadership preferred
- Good people skills with an ability to work graciously and collaboratively with staff, volunteers, and singers and musicians of all ages
- Excellent oral and written communication skills
- Ability to take direction and work independently

COMPENSATION: \$75/hour based on actual hours worked. Dates/hours to be submitted by Director of Choirs for payment.

¹ Additional hours required when choirs lead in worship

² Typically, Sundays from 11:30 am–12:45 pm

Note: Nothing in this job description restricts the right of First Presbyterian Church leadership to assign or reassign duties and responsibilities to this job at any time. This position is temporary until permanent Assistant Director, Youth Choirs role is filled or the end of the school year, whichever is earlier. Incumbent is welcome to apply for permanent position.

How to Apply:

- Find our application form at <http://www.fpcberkeley.org/employment.asp>.
- Return this form with your Cover Letter and Resume to Li-Wen Monk, Director for Choirs, at liwenm@fpcberkeley.org, First Presbyterian Church of Berkeley, 2407 Dana St., Berkeley, CA 94704.

Job offer will be contingent on passing a criminal record background check.