

## **SECTION III**

### **OMNIBUS Motion**

## **SECTION III OMNIBUS MOTION**

### **Reports, Brochures, and Items for Information to be received**

#### **III A Stated Clerk Report**

##### **FOR ACTION**

*The Stated Clerk recommends the following actions to the Presbytery:*

1. ***The Motion to Approve the docket for this meeting is now part of the Docket. (See the [DETAILED DOCKET](#).)***

***The new meeting format approved by Mission and Vision Leadership calls for items for which there is anticipated debate to be included on the Docket. Items requiring presbytery approval but are routine, non-controversial, or for which no debate is anticipated are included in the Consent Docket. Any commissioner may remove an item from the Consent Docket and place it on the Docket at the end of the meeting. Simply go to a microphone and identify which item you want pulled. Items being reported and which require no action are now in the Omnibus Motion.***

*Minor docket revisions will be given verbally. If major revisions are needed, a new docket will be distributed or displayed at the meeting.*

*[The Omnibus Motion includes non-action items and reports that may need to be included in Minutes so that a record is maintained. It is intended to save plenary time for discussion items and for worship, education, and relationship building. The Omnibus Motion is voted on in one block and without discussion. Committee leadership decides what items will be presented on the omnibus motion and which will be presented for discussion. If you have a question regarding any item, proceed quickly to a microphone to be recognized.]*

##### **FOR INFORMATION**



#### **International Peacemakers**

**Presbyterian Peacemaking Program**

Grace and peace to you from the Presbyterian Peacemaking Program. We are delighted to announce the **2019 International Peacemakers**. We have **15** truly remarkable individuals representing 14 countries who will be joining us for the 2019 International Peacemakers Program this year. They will be available between **September 13 – October 7**. As a 2018 host of international peacemakers, we wanted to make sure you are aware that the peacemaker

profiles are now on the website. You can view their photos and profiles [HERE](#).

Also, here is a recent Presbyterian News Service [ARTICLE](#) about the 2019 International Peacemakers.

Applications will be received until July 1, 2019, but as in past years, the earlier you are able to complete your application, the better. You can review the details of the program and complete an application [HERE](#). With this year's large group of peacemakers, we will need more hosting presbyteries, synods and organizations than ever to allow us to bring all 15 peacemakers to the PCUSA! Help us by spreading the word and encouraging others to host a peacemaker this Fall.

Please feel free to contact our office if you have questions or need additional information. Contact [Rachel.Anderson@pcusa.org](mailto:Rachel.Anderson@pcusa.org) or call 502-569-5805.

The peace of the Christ be with you!

**Carl E. Horton**, [Carl.Horton@pcusa.org](mailto:Carl.Horton@pcusa.org) Coordinator for Mission, Presbyterian Peacemaking Program, Compassion Peace and Justice, Presbyterian Mission Agency, Presbyterian Church (U.S.A.), 100 Witherspoon Street, Louisville, KY 40202, 1-888-728-7228 ext. 5200, 502-569-5200 (Office), 502-338-9047 (Mobile), 502-569-8001 (Fax)

### **OUR COMMUNAL LIFE AS CHRIST'S BODY –**

1. Please pray for Presbytery as you read these papers and during the meeting – especially if/when emotions run high. This practice of intentional prayer is in keeping with the reminder in the Constitution of the Presbyterian Church (U.S.A.) that “**Presbyters are not simply to reflect the will of the people, but rather to seek together to find and represent the will of Christ**” (*Book of Order*, F-3.0204). As a council of the church we have ‘business’ to conduct, but it is equally important to remember and demonstrate that we are the Body of Christ.
2. **Celebrations and concerns** of our ministers and ministries will be shared as part of the Committee on Ministry Report. If you have a prayer request to share, please call or email the Stated Clerk at least a day before the meeting. [rrshaw@sfpby.org](mailto:rrshaw@sfpby.org).

### **PRESBYTERY MEETINGS –**

3. Per Standing Rules, calculation of quorum for our Presbytery meetings is based on the number of minister members of the Presbytery at the beginning of the prior year. As of January 1, 2017, we had 275 minister members, so **quorum for 2019 will be 56** presbyters, including at least 28 ministers of Word & Sacrament (10% of the roll) and at least 28 ruling elders (a # equal to the minimum number of ministers). This is the same as quorum in 2015, 16 & 2018.
4. Each session elects a **set number of ruling elders** to attend a meeting of Presbytery. The number is set by presbytery each fall as we approve the formula to redress parity between numbers of ministers of Word & Sacrament and ruling elders.
5. The persons working in the registration area do not know how many or whom each session has elected as ruling elder commissioners. We do not monitor *who* registers (it is an honor system) but do allow only the approved *number* to register (on a first come, first registered basis).
6. In keeping with parliamentary procedure and with our theological understanding that the Spirit

works in and through our discussion, commissioners are ***commissioners for an entire meeting***, and ***must be present for discussion*** in order to cast a vote. Once registered, a ruling elder may not 'trade' with another person from the same congregation who wishes to be commissioner.

7. Children are welcome in the meeting. We usually try to set aside a specific area for families and have a basket of toys nearby. This meeting you will see such space on the street side of the sanctuary. (Note to other presbyters: If you may be bothered by wiggly ones, do not sit near them!)
8. There may be limits to the ***Wi-Fi*** capability on the church campus; especially since we will offer a new Wi-Fi based translation and hearing assistance system at this meeting! Presbyters are strongly urged to download or print all documents prior to attending the meeting – and of course you will want to review them in readiness for active participation. ☺ ).
9. A light blue binder in the registration area holds one set of the ***papers for this meeting***. While we hope that you already have all materials you need, feel free to consult the binder for anything you wish to review.
10. This is the general flow for ***presbytery meeting planning***:
  - ✓ 4 weeks ahead – deadline for *docket requests, AV plans, display table requests, Open Space topics and space for any other meeting*. Requests should be submitted to [packet@sfpby.org](mailto:packet@sfpby.org) and should include speakers and general description of items of business. The requests for docket time and other time/space at a plenary meeting are all vetted by the Presbytery Meetings Working Group.
  - ✓ 3 weeks ahead – deadline for *print ready material for the packet*. Documents should be submitted electronically to [packet@sfpby.org](mailto:packet@sfpby.org). The Stated Clerk will add report titles and page numbers and may tidy up formatting, but the bulk of the packet content is determined by committee leadership and those who submit the reports.
  - ✓ A ***site visit*** is made to the host church sometime during the week of packet production to set room assignments and coordinate all plans. All requests regarding the meeting logistics should be submitted to the presbytery office as the Stated Clerk holds overall responsibility for the meeting.
  - ✓ At least 1 week ahead – A “*Call to the Meeting*” is sent by email and the *packet* is posted on the presbytery website: [www.presbyteryofsf.org](http://www.presbyteryofsf.org).
11. A ***Call to the Meeting*** serves as notice for each plenary meeting of Presbytery and is sent by email at least **a week** prior to the meeting. That same day, the docket, all reports, flyers and other materials are posted at [www.presbyteryofsf.org](http://www.presbyteryofsf.org); the packet is *not* sent by mail. If you are not receiving the email notice with the *Call to the Meeting*, please contact Jennifer ([office@sfpby.org](mailto:office@sfpby.org)) at the Presbytery office to make sure that we have your current/correct email address.
12. Any ***correspondence regarding meetings*** of Presbytery should be sent to [packet@sfpby.org](mailto:packet@sfpby.org). The Stated Clerk will automatically receive a copy of all emails sent to the 'packet' address and will share information, as appropriate, with the Presbytery Meetings Working Group. Using this 'packet' email address helps reduce the likelihood of notes getting lost in the mix of other emails!

13. The **2019 Presbytery Meetings Calendar** or visit [website](#) for the Planning calendar.

- Tuesday, May 14, 2019 – Lafayette-Orinda, Lafayette
- Tuesday, August 27, 2019 - First Presbyterian Church, Hayward
- Tuesday, November 12, 2019-Chinatown Presbyterian Church, San Francisco

14. The following formula is used to redress any imbalance in the number of teaching elder and ruling elder commissioners to our meetings:

Active congregants	Ruling elder commissioners
Under 100	2 ruling elders
101-200	3 ruling elders
201-500	4 ruling elders
501-1000	5 ruling elders
1001-1500	6 ruling elders
1501-2000	7 ruling elders
2001-3000	8 ruling elders

### ***NEWS IN THE PRESBYTERY -***

15. We are grateful to everyone who attended the **Conversations with General Assembly Stated Clerk, J. Herbert Nelson, II** on Thursday, April 11<sup>th</sup>. Everyone appreciated the conversation, the delicious lunch from a local caterer, and the time we spent together.

### ***SYNOD OF THE PACIFIC***

16. The **One Hundred and Eighteenth Stated Assembly for Synod of the Pacific** will be held at Zephyr Point Conference Center at Lake Tahoe on May 8-10, 2019.

18. Welcomes and Introduces our new Synod Executive, The Reverend Nancy Martin Vincent



We are thrilled to welcome Nancy Martin Vincent as our new Synod Executive. Nancy comes to us from a ministry rooted in her conviction that we are made to be in relationship with God through Jesus Christ, staying grounded in the Spirit while we seek God's guidance in a changing culture and a changing church. During her career, Nancy has led churches from 80 to 800 members, served as a Synod of the Pacific commissioner for seven years, served in a variety of capacities in the presbytery, specialized in assessing large church systems, created sustainable models for ministry with a focus on financial stability, and engaged in transitional ministry in a variety of contexts. Her leadership style has allowed her to help church systems find health, so that they can enter into mutually transformative relationships with their neighbors in ways that are sustainable.

### ***NEWS from PC(USA) -***

17. Big Tent 2019 will be held in Baltimore, August 1-3.  
<http://oga.pcusa.org/section/big-tent/big-tent-2019/>

## 18. **Deadlines for Future General Assembly Meetings**

### **224<sup>th</sup> GA (2020): June 20-27, 2020 (Baltimore, MD)**

180-day Deadline: December 23, 2019	(list of commissioners to OGA)
120-day Deadline: February 21, 2020	(overtures requesting amendment to/interpretation of Book of Order)
60-day Deadline: April 21, 2020	(overtures with financial implications)
45-day Deadline: May 6, 2020	(all other overtures/concurrences; comments)
30-day Deadline: May 21, 2020	(slate of nominations)

### **225<sup>th</sup> GA (2022): June 25-July 2, 2022 (Columbus, OH)**

180-day Deadline: December 27, 2021	(list of commissioners to OGA)
120-day Deadline: February 25, 2022	(overtures requesting amendment to/interpretation of Book of Order)
60-day Deadline: April 26, 2022	(overtures with financial implications)
45-day Deadline: May 11, 2022	(all other overtures/concurrences; comments)
30-day Deadline: May 26, 2022	(slate of nominations)

### **226<sup>th</sup> GA (2024): June 29<sup>th</sup>- July 6, 2024 (Salt Lake City, UT)**

180-day Deadline: January 1, 2024	(list of commissioners to OGA)
120-day Deadline: March 1, 2024	(overtures requesting amendment to/interpretation of Book of Order)
60-day Deadline: April 30, 2024	(overtures with financial implications)
45-day Deadline: May 15, 2024	(all other overtures/concurrences; comments)
30-day Deadline: May 30, 2024	(slate of nominations)

## **III B COM Report**

- Granted permission for **Rev. Nancy Vincent** (Presbytery of SF) and **Rev. Sharon Edwards** (Cascades Presbytery) to administer communion during the Spring Gathering of PW in the Synod to be held April 5-7, 2019 at Mercy Center.
- **Jim Allardice** /Montclair Presbyterian Church, Oakland- approved as Commissioned Lay Pastor/Commissioned Ruling Elder.Approved the installation and commission service to be held on Sunday, May 26, 2019 at 10am at Montclair Presbyterian Church, Oakland.  
([Statement of Faith](#))
- Approved the re-commissioning of CLP-**Mary Jane Gordon**, Ingleside Presbyterian Church, San Francisco.
- Approved Honorable Retirement of **Rev. Dr. Charles D. Tinsley, IV**
- Approved Terms of Call of **Joann Lee** for **Calvary Presbyterian Church, San Francisco**.
- Approved of Terms of Call for **Jeff Chiefetz** as interim pastor of **First Presbyterian Church, Alameda** effective February 1, 2019.

- Approved Terms of Calls for **Steve Schibsted, Tom Elson** and **Delianne Koops** as temporary supply of **First Presbyterian Church, Berkeley** effective March 1, 2019.
- Approved of Terms of Call for **Don Hammond** as interim pastor of **Presbyterian Church Chinatown, San Francisco**.
- Approved of Terms of Call for **Keith Geckeler** as temporary supply of First **Presbyterian Church Chinatown, Concord** effective March 1, 2019.
- Approved Terms of Call for **Jeff Kunkel** as interim pastor for **First Presbyterian Church, Oakland** effective April 3, 2019.
- Approved **Robin Crawford** to moderate session of **Mission Bay Community Church, San Francisco** until December 2019.
- Approved contract extension of designated pastor call of **Carol Miles** at **Chinese Presbyterian Church, Oakland**, effective January 1, 2019.
- Approved contract of CRE, **Sung Kim** to serve **Calvary Presbyterian Church, Berkeley** effective January 1, 2019.
- Approved contract of CRE, **Claudia Reyes** to serve **Iglesia Presbiteriana de la Mision, San Francisco** effective March 1, 2019.
- Approved financial support of \$2500 from Deacons' Fund for Charles Tinsley
- Approved financial support of \$3000 from Deacons' Fund for Benjamin Lins
- Approved hiring of an immigration lawyer for **Evangeline Pua**, the pastor for **Gereja Kristen Indonesian (GKI), San Francisco**.
- Approved the updated mission study of **First Presbyterian Church, Alameda**.
- Approved the mission study of **for Grace PC, Walnut Creek**.
- Approved MIF for **Calvary PC in SF**.
- Approved MIF for **First Presbyterian Church, Berkeley**
- Approved membership of **Tom Elson** to the Presbytery of San Francisco
- Approved adding **Cindy Towle Kephart** to Pulpit Supply list.
- Final Reading of the [Sexual Misconduct Policy](#)

#### **INFORMATION:**

- Current [Pulpit Supply list](#)
- *If you have questions or concerns, please contact the Committee on Ministry at [com@sfpby.org](mailto:com@sfpby.org)*



### III C Session Records Review Commission Report

- **REVIEW OF SESSION MINUTES will occur during Open Space. Please use the following form for Review Process: [Reading 5142019](#)**

\*Note that with the recent revisions to Presbytery's Standing Rules, the work of the BOSR Committee will be separated into two groups at the end of 2018. The Session Records Review Commission will continue to review Session minutes as the current BOSR Committee members have done in the past. A new committee has been introduced to handle overtures and proposed amendments to the Book of Order, and the new committee will respond to questions on the proposals from last summer's General Assembly that await ratification by presbyteries.

### III D Regional Meeting Updates and Information

- [Central Regional Meeting](#) –
- [East Regional Meeting-](#)
- [West Regional Meeting- Proposed criteria](#)

### III E MVL Report

- **Partnership Working Group Update**

The Presbytery's Partnership Working Group helps link churches with opportunities to partner with each other, so we all can do more. Today's report leads off with an opportunity to help refugee and immigrant girls.

#### **A. Churches Partner to Double Their Impact in Helping Refugee and Immigrant Girls Create a Better Future**

The Vision Project of the International Rescue Committee in Northern California ([www.rescue.org/Oakland](http://www.rescue.org/Oakland)) empowers immigrant girls in Oakland schools by giving them the skills and support they need to envision their futures as women in America. Old First Presbyterian Church is offering to match other churches' gifts to the International Rescue Committee designated for the Project. Churches that participate can double the impact of their gifts. Old First will match gifts dollar-for-dollar up to \$500 per congregation and an overall total of \$5,000. The matching opportunity is open until November 1. For more information, please see the FLYER: Churches Partner to Double Their Impact in Helping Refugee and Immigrant Girls Create a Better Future.

#### **B. The Partnership Working Group Would Love to See Some Great Peacemaking Fund and Hunger Fund Grant Applications**

The next opportunity to apply for a small Peacemaking Fund or Hunger Fund grant closes on **June 30**. The Partnership Working Group would love to see some great grant applications! Stop by our table at the Presbytery meeting to chat, and download the Guidelines and Application form on the Presbytery's website.



<http://www.presbyteryofsf.org/mission-and-vision-leadership/> Select from the “Additional Resources” listed on the right side of your screen.

### **C. The Partnership Working Group Needs Members!**

Partnership is looking for new members. To learn more, please stop by the Partnership table or contact Karen Vied of First Presbyterian Church, Livermore, at (925) 455-0133 or [kvied@comcast.net](mailto:kvied@comcast.net) or Bill Campbell of Old First Presbyterian Church, San Francisco, at (415) 599-0206 or [williamfcampbell@comcast.net](mailto:williamfcampbell@comcast.net).

- **Personnel Update**

#### **Approved Sabbatical for Jeff Hutcheson, Pastor for Mission and Vision**

“August 12th, 2019 marks my seventh year serving as the Pastor for Mission and Vision for PSF. This calling continues to be a growing experience. Our ministry together has been fruitful. Presbytery has come through extreme transitions and restructuring. Now we stand poised at a new starting line, a next chapter.

I’m requesting a Sabbatical this year. I need some time for rest and renewal. One Presbytery said it well... “Sabbatical leave is an important part of maintaining one’s focus, commitment, passion and skill for ministry- and is a wise investment in the long-term.”

The personnel manual provides the opportunity for an exempt employee to take a 3-month sabbatical after seven years.

The new employees have been hired, the office is running extremely well. I’m comfortable that now is a good time for such a retreat. I am requesting your permission/support for this time of retreat/refreshment. My plan is as follows.

#### **GOALS FOR SABBATICAL**

1) TO COMPLETE SOME WRITING/FILM PROJECTS. I enjoy writing both as a spiritual discipline of journaling, and also creating stories. One of my passions is making stories come to life. My goal is to finish a couple of writing/producing projects this year. One is an adventure novel I’ve been writing. The other is working with my nephew to co-produce a short film he wrote. This sabbatical will allow time and space for these kinds of projects.  
2) TO REST AND REGROUP. We anticipate not only exploring a destination we have never been, but also traveling back east and reconnecting with family and old friends. Our primary goal will be to rest and allow space for renewal.

#### **TIME FRAME FOR SABBATICAL**

I request the sabbatical begins July 1, 2019 through Sept 30th, 2019. This seems most optimal for me and PSF.

Thank you for your consideration and continued support.

Sincerely,  
Jeff”