

First Presbyterian Church (FPC)
Bandon, Oregon
Solo Pastor

Position Title: Solo Pastor

Status: Full-time (negotiable)

Position Summary:

The pastor provides spiritual leadership, pastoral care, administrative oversight, organizational direction, a ministry support for elders, deacons, and volunteers who are leading church programs and doing community ministry/service.

Summary of Essential Functions

- * Worship: Provide spiritual messages, liturgy, administration of the sacraments, and direction to the pianist.
- * Leadership: Provide active leadership for the Session and the congregation and articulate a clear vision reflective of our shared calling. The pastor will moderate the Session and support the deacons.
- * Pastoral Care: Provide compassion, counsel, and support for all congregants as needed.
- * Administration: Provide direction with PCUSA polity and play some active role in the Presbytery.
- * Stewardship: Strengthen and build member faithfulness as Christian stewards.
- * Community Service: Become known in the Bandon community. Assess needs and help the church facilitate the ministry of Christ to those in need.

Accountability: The pastor is accountable to God, the Session, and the Presbytery

Qualifications:

- * Must enjoy initiating and sustaining relationships with members of the congregation and community.
- * Demonstrate leadership skills, including the ability to organize and coordinate people and programs.
- * Is able and committed to open communication.
- * Exhibit a warm and welcoming presence and able to relate personally with congregants.
- * Possess computer and technical skills commensurate to the job.
- * Ability to write and deliver sermons relevant to our time and community.

Key Competencies:

- * Demonstrate the ability to get along with other people.

- * Exhibit a warm and welcoming presence.
- * Deal with conflict in a professional manner.
- * Remain flexible and adaptive.

Specific Responsibilities

Worship:

- * Develop a strong worship experience that is traditional but creative.
- * Develop sermons and worship services that reflect Reformed and Presbyterian theology and make scriptures relevant to contemporary life.
- * Provide for weddings, baptisms, funerals, and memorial services.

Leadership:

- * Direct and supervise church staff.
- * Ensure that instruction and spiritual development are provided for elders and deacons.
- * Encourage planning, goal setting, and visioning with Session.
- * Oversee new member classes.
- * Inspire congregational commitment to the church stewardship (time, talent, and treasure) throughout the year.
- * Establish and maintain a clear communication system with leadership, staff, and congregation.
- * Encourage and support all committees of the church.

Pastoral Care:

- * Provide a ministry of compassion, comfort and hope through hospital calls, home and hospice visitation, and crisis counseling.
- * Listen and support congregation as needed.

Administration:

- * Serve as the day-to-day administrator for FPC.
- * Supervise the church's part-time staff, coordinating with the Personnel Committee/Session.
- * Take appropriate administrative responsibility for developing and evaluating staff.
- * Maintain regular and effective staff communication, direction, and coordination.
- * Cultivate team spirit and shared objectives among the staff and volunteers.
- * Moderate Session and provide active leadership and encouragement to Session.
- * Work with Session in developing congregational policy.
- * Moderate the annual congregational meeting or any called meeting of the congregation.
- * Overall administration of the church in partnership with Session, including fiscal management of the ministry.

Community:

- * Be a friendly, familiar representative of the church in the community and a bridge to connect people with the church.
- * Work collaboratively with other faith organizations and maintain ecumenical relationships.

Be visible in the community, including involvement in service clubs, and/or other organizations as warranted.

For further information and/or questions, please contact:

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First Presbyterian Church

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